
PROFILE

Experienced MBA graduate with accomplishments in marketing, finance and human resources. Expertise in research with the ability to work independently or as a part of a team to meet business objectives. Skilled project manager and problem solver who can drive multiple tasks with different priorities to meet targets.

- Builds trusted relationships with colleagues and management with results that exceed expectations.
- Prepares reports including budgets, employee or candidate analysis, presentations and research.
- Perform competitive analysis and use employee feedback to develop insights for management.

EDUCATION**MBA in General Management, 2014**

Metropolitan College of New York, New York, NY – GPA 3.9/4.0

Continuing Studies

Harvard Summer School, Harvard University, Cambridge, MA – Financial Markets (2011)

Baruch College, New York, NY – International Business Studies Program (2009 – 2010)

GEOS Language Institute, New York, NY – Applied Business English (2007 – 2008)

Bachelor of Arts in Business Administration, 2007

Rajamangala University, Bangkok, Thailand – Business Administration, majored in Marketing

GEOS English Institute, Auckland, New Zealand – Student Exchange / English Studies

EXPERIENCE**Manager, Information Answers Ltd., Hoboken, NJ****2014 to Present**

- Salesforce.com administrator for this registered Salesforce CRM consulting partner, which includes customizing and implementing profiles, roles, lead import and management, security settings, sharing rules, custom fields, page layouts, workflow, validation rules, dashboards, etc.

Internet & Ecommerce Entrepreneur, Hoboken, NJ**2007 – 2011**

- Marketed and sold goods and services – including imports and exports – through direct customer communications, social media and via online marketplaces, e.g., ranked “Above Standard” on eBay.
- Maintained 100% positive customer feedback by ensuring top-quality service at every interaction

Assistant HR Manager, Suttisakorn Enterprises, Bangkok, Thailand**2000 – 2007**

- Working directly with the owner, supervised up to 15 employees inclusive of hiring and recruiting.
- Helped manage diversified teams to include retail, hospitality and real estate sales and service staff.
- Assisted with HR programs including hiring campaigns and training and development programs.
- Reviewed backgrounds of applicants and participated in interviews and decision making.
- Maintained confidential HR data including candidate and company information.
- Coordinated and produced staff schedules to align to business needs.

SKILLS

Languages: English, Thai and Laos with some French and Spanish

Software: MS Office, Salesforce.com, Adobe Photoshop, Social Media, Android, iOS

HONORS & AFFILIATIONS

Member, Sigma Beta Delta International Honor Society (inducted 2013)

Participant, International Young Leaders Assembly at the United Nations (New York 2013)